

OFFER LETTER

Theta Academy
Sco 107-108, Sector 34-A,
Chandigarh-160022

To
Drigga Goel,
driggagoel06@gmail.com

Dear Drigga,

Job Offer: Data Analytics Trainer at Theta Academy

We are delighted to extend an offer of employment for the position of Data Analytics Trainer at Theta Academy. Your skills and qualifications have impressed us, and we believe you would make a valuable addition to our team.

Job Role: Data Analytics Trainer As a Data Analytics Trainer, your responsibilities will include conducting training sessions, developing course materials, and guiding students in practical projects related to data analytics.



**+91 9501981164 ,
+91 6239006443**



**Cabin No. 413, SCO 107-
108-109, 4th Floor, Sector
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160022**

Terms of Employment:

- Salary: Rs. 8000 per month (with potential for increase based on performance)
- Probation Period: 15 days
- Bond Period: 4 months
- Job Type: Part-time
- Work Schedule: 1-2 batches

Additional Benefits:

Industrial Projects: You will have the opportunity to work on real-world industrial projects, enhancing your practical experience in the field of data analytics.

Terms and Conditions:

1. Salary Adjustment: The initial salary of Rs. 8000 is subject to review based on your performance. Performance will be measured in terms of student reviews
2. Probation Period: The first 15 days will serve as a probationary period, during which your performance will be assessed.
3. Bond Agreement: A bond of 4 months will be applicable starting from 2 Jan, 2024, ensuring commitment and dedication to the role and the Academy. Leaving company before this period will result in strict action.
4. Batches: This is a part-time position, involve you to take two types of batches (Weekdays and Weekend). Time will be discussed and will be according to you.
5. Salary Cut for Holidays: Salary adjustments will be made based on the number of holidays in a month.
6. Maximum Holidays: You are allowed a maximum of 2 holidays in a month.



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Emergency holidays will be approved. These leaves are only considered for one month and will not be moved to the next month.

Next Steps:

If you accept this offer, please sign and return a copy of this letter by 31 Dec, 2023 to indicate your acceptance of the terms and conditions. Feel free to contact us if you have any questions or require further clarification.

We look forward to welcoming you to Theta Academy and believe that your expertise will contribute significantly to the success of our programs. Congratulations on your new role!

Sincerely,

Maninderpal Singh
CEO- Theta Academy



Candidate Signature

THETA ACADEMY
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